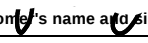


TechHub Mexico

HCLTech

Customer Order
Internal Ticket

Warning: Data backup, when performing services such as: Scan-disk, Antivirus, OperatingSystem Maintenance, Software Installation, or any other service that puts the integrity of the information at risk, the user must be informed of the risks and request the information backup process prior to performing the service.

USER DETAILS	Name:		Address:			
	Phone:		Mobile Phone:			
	Company:		Email:			
	Ext.:		Other contact:			
INCIDENT	Reference Number:		PART	Serial Number:		
	Date of incident:			Validated serial number:		
	Time:			Brand:		
	Type:			Model:		
	Status:					
ACTIVITY	Failure description					
	.					
	Problem solution					
PART (S)	Part (s) required:		Part (s) number:			
COMMENTS:						
SERVICE EVALUATION		YES		NO		No basis for qualification
Engineer's punctuality?						
Was the engineer professional and courteous?						
Knowledge of engineer?						
Service quality?	Excelent (1)	Good (2)	Bad (3)	Very Bad (4)	No basis for qualification	
AT TERMINATION OF SERVICE						
Start date:		 Engineer's name and signaturer:				
Start time:						
End date:						
End time:						
				 Customer's name and signature of conformity:		